

**SELMA HEALTH CARE DISTRICT  
BOARD OF DIRECTORS  
Selma Senior Center  
2301 Selma St. Selma California 93662  
THURSDAY, AUGUST 31, 2017  
6:30 PM  
AGENDA**

**1. CALL TO ORDER**

- a. Roll call
- b. Flag Salute
- c. Disclosure of conflicts of interest. Any Board member who has a potential conflict of interest may now identify the item and recuse themselves from discussing and voting on the matter.

**2. PUBLIC COMMENTS**

Any person wishing to address the Board on a subject not listed on the agenda may do so at this time. (State your name and address and please keep your comments to three (3) minutes.)

**3. CLOSED SESSION – None Scheduled**

**4. ACTION ITEMS**

a. **Minutes**

1. Consideration of May 18, 2017 Meeting Minutes.
2. Consideration of July 20, 2017 Special Meeting Minutes.

b. **ACTION ITEMS**

1. **Administration**

- a. Appointment of District administrative secretary.
- b. Acquisition of District computer with software.
- c. Engagement of Sanborn & Sanborn CPA for audit and consulting services.

2. **Board Matters**

- a. Consideration of action regarding Removal of Board President pursuant to Bylaw Section 4.01.

- b. If item 2a. is approved, consideration of action by Board to appoint a successor.
- c. Consideration of Fresno County Board of Supervisors request to change elections for certain special districts.

3. Funding Requests

- a. Discussion regarding previous action to fund and possible affirmation of funding to Selma Unified School District for all-weather track. Total allocation: \$100,000.00
- b. Funding request from Selma Fire Department for ballistic vests, helmets, and goggles for active shooter incidents impacting firefighters. Total request: \$38,260.00.
- c. Funding request from Selma High School/Selma Unified for band equipment. Total request: \$24,166.96.
- d. Funding request from Selma Police Department for police canine unit, artificial manual breathing units for first responders, automated external defibrillator for patrol vehicles, and police officers standards & training. Total request: \$134,600.00.
- e. Funding request from Selma Cares to financially support Selma residents for food, utilities, and medical assistance. Total request: \$20,000.00
- f. Funding request from Selma Cancer Support for financial support to residents diagnosed with cancer for medical care, travel, house payments. Total request: \$20,000.00.
- g. Funding request from Bringing Broken Neighborhoods Back to Life for canopies, misters, tables, chairs, heaters, emergency aid kits. Total request: \$20,000.00.
- h. Funding Fyzical Physical Therapy to formulate a community partnership for purchase of Computerized Dynamic Posturography to evaluate balance disorders in local elderly and provide related education programs. Total request: \$125,183.41.
- i. Membership request from California Healthcare Districts.

**c. INFORMATIONAL ITEMS**

1. Thank you letter from Adventist Health Central Valley Foundation.

**5. BOARD MEMBER COMMENTS**

**6. ANNOUNCEMENTS**

- a. Next Meeting - Regular Board Meeting: \_\_\_ November 2017

**7. ADJOURNMENT**

**PUBLIC COMMENTS AND INQUIRIES**

At a Board meeting, those who wish to be heard on matters on the agenda should indicate their desire to speak when the item is ready for discussion. If, at the meeting, you wish to discuss an item, which is not on the agenda, you may indicate your desire to do so under "Public Comments". In order to allow time for all public comments and inquiries, the time for individual comments may, at the discretion of the Chairman of the Board, be limited to five minutes. If you wish to request time on an upcoming Board Agenda to present a particular item or matter to the Board, you may contact the District by 5:00 p.m. seven business days prior to the scheduled Board meeting to so request. If the matter is within the Board's jurisdiction, and the Board has not taken action or considered the item at a recent meeting, the District may place the item on the agenda. When addressing the Board, you are requested to come forward to the speaker's podium, state your name and address, and then proceed with your presentation.

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate at this meeting, please contact the District at 559-896-2624. Notification provided a minimum of 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. Pursuant to the ADA, the meeting room is accessible to the physically disabled.

**SELMA HEALTH CARE DISTRICT**

**BOARD OF DIRECTORS**

**Thursday August 31, 2017**

**MINUTES**

**1. CALL TO ORDER**

- a. Roll Call. 6:30 pm Board President Dr. Stanley Louie, acting also as Board Recording Secretary, showed the following members present: Lorraine Avalos, Linda Esquivel, Leticia Gallardo, Rose Robertson and Stanley Y. Louie. Board Counsel: Kenneth Price, Esq.
- b. The Agenda for this meeting was duly posted in a location visible at all times by the general public seventy-two hours prior to this meeting.
- c. C. Disclosure of conflicts of interest. Board Member Esquivel stated she had a conflict of interest and would be recusing herself from consideration of Item 3.H. Funding Fyzical Physical Therapy.
- d. Flag salute.

**2. PUBLIC COMMENTS**

- a. None recorded.

**3. CLOSED SESSION- None Scheduled**

**4. ACTION ITEMS**

a.Minutes

1. Approval of minutes, May 18, 2017 Meeting Minutes

AYES: Avalos, Esquivel, Louie, Gallardo

NOES: Robertson

ABSTAIN: None

2. Approval of minutes, July 20, 2017 Special Meeting Minutes

AYES: Avalos, Esquivel, Louie, Gallardo, Robertson

NOES: None

ABSTAIN: None

3. Treasurer Report. Treasurer Gallardo read the Health Care District bank account balance of \$378,573 provided by Union Bank to her as a result of her phone call to them.

**5. NEW BUSINESS/ ACTION**

1. Administration

a. Appointment of District Administrative Secretary. After discussion, question from the public, Ms. Colleen Nelson, who applicants were and whether Harrell is bonded. Counsel Kenneth Price responded that applicant names are confidential since this is an employment matter and she would not need to be bonded as an employee of the Selma Health Care District. Board Member Robertson motioned with Treasurer Gallardo seconding to offer Tiffany Harrell the position as Administrative Secretary.

AYES: Avalos, Esquivel, Louie, Gallardo, Robertson

NOES: None

ABSTAIN: None

- b. Acquisition of District computer with software. Leon's Computers will provide a laptop, Quickbooks and installation to the SHCD for \$1,494.20. Treasurer Gallardo made a motion to approve seconded by Board Member Avalos.

AYES: Avalos, Gallardo, Robertson

NOES: Esquivel, Louie

ABSTAIN: None

- c. Engagement of Sanborn & Sanborn CPA for audit and consulting services. For \$1,000 year CPA will audit the District's financial activity, design a Quickbooks accounting system and prepare the 2015/2016 Report of Financial Transactions and 2016 Compensation Report for State Controller's office. For an additional \$1,000 per year, CPA offers to prepare Report of Financial Transactions and 2016 Compensation Report that may not have been submitted previously.

AYES: Avalos, Gallardo, Robertson

NOES: Esquivel, Louie

ABSTAIN: None

## 2. Board Matters

a. Consideration of action regarding Removal of Board President pursuant to Bylaw Section 4.01. Board Member Robertson thanked President Louie for his past service on the Board stated that President Louie should be removed as Board President for the following reasons: Board President Louie refused to announce November's SHCD election votes and the two new Board members elected by the voters in the Health Care District; Board President Louie refused to have a reorganization in spite of the Treasurer's position vacated due to previous Treasurer Colleen Nelson not being re-elected; Board President Louie refused to answer how long he has been on the SHCD Board; Board President Louie has failed to procure insurance protecting the Board members against lawsuits; Board President allowed 2 minutes to discuss a very sensitive legal issue which Robertson said made her very uncomfortable; because Board President Louie did not call a special Board Meeting to address this very sensitive legal issue, Board Member Robertson called for one despite having served on the Board for just one meeting; after discussing this matter in executive session of the Special Meeting, it was decided by the majority of the Board members to retain legal counsel; Board President Louie stated he could sign Health Care award checks with his signature alone which was incorrect resulting in two checks bouncing. Robertson stated Louie was not authorized to sign checks by himself. Board Member Robertson stated she called the organizations awarded money by the SHCD to let them know that checks would need to be reissued. Board Member Robertson said she took this on herself to do since Board President Louie showed no interest in taking care of the problem he created. After that Board President Louie accused two of the check recipients, the two organizations he voted against awarding any money to, of double dipping by attempting to put twice the amount of the award into their bank accounts when in reality they were unable to get even one check cashed due to Louie's error.

Colleen Nelson said Board President Louie should be retained as President. She said she has been receiving bank statements at her house and that is not Stan Louie's fault. Robertson responded that Louie intentionally didn't put change of Treasurer in minutes which bank required to change address on statements. Robertson stated Louie has not filed annual reports, has not handed over bank statements, has not supported the entire Board, he has exposed the Board to liability because of his actions and his failure to act and for all these reasons Louie should be removed as Board President. Board Member Esquivel said Board President Louie should not be voted out because of his experience as past President. Board member Robertson made a motion to remove Louie, seconded by Board Member Gallardo.

AYES: Avalos, Gallardo, Robertson

NOES:Esquivel, Louie

ABSTAIN: None

b. Due to removal of Board President, Treasurer Gallardo as sole officer of the Board officiated over the vote to appoint a successor President. Treasurer Gallardo made a motion to appoint Board Member Robertson as President, seconded by Board Member Avalos. After public comment was over and the agenda item had been returned to the Board for voting, a member of the audience, Yvette Montijo, interrupted Board Member Avalos while she was attempting to cast her vote and explain her reasons for her vote. Board Counsel Price warned Montijo that the time for public comment was over and to allow the Board to cast their votes.

AYES: Avalos, Gallardo, Robertson

NOES:Esquivel, Louie

ABSTAIN: None

c. Consideration of Fresno County Board of Supervisors request to change elections for special districts. Counsel Price explained this was a procedural item from the Fresno County Board of Supervisors affecting all special districts.

AYES: Avalos, Esquivel, Gallardo, Louie, Robertson

NOES:None

ABSTAIN: None

### 3. Funding Requests

a. Discussion regarding previous action to fund and possible affirmation of funding to Selma Unified School District for all-weather track. Total allocation: \$100,000. After much discussion Board Member Louie made a motion to affirm funding in the amount of \$100,000 to the Selma Unified School District, seconded by Board Member Esquivel.

AYES: Avalos, Esquivel, Gallardo, Louie, Robertson

NOES:None

ABSTAIN: None

b. Funding request from Selma Fire Department for ballistic vests, helmets, and goggles for active shooter incidents impacting firefights. Total request \$38,260. After discussion, Treasurer Gallardo made a motion to award grant for the requested amount, seconded by Board Member Louie.

i. AYES: Avalos, Esquivel, Gallardo, Louie

ii. NOES:Robertson

iii. ABSTAIN: None

c. Funding request by Selma High School/Selma Unified for band equipment. Total request: \$24,166.96. A member of the public, Joan Nelson, asked when will the Selma Unified School District be responsible for funding band programs and equipment at the schools. Band Director responded that School District does the best it can with limited funding. After discussion, Board Member Louie made a motion to affirm funding as requested seconded by Board Member Esquivel.

AYES: Avalos, Esquivel, Gallardo, Louie, Robertson

NOES:None

ABSTAIN: None

- d. Funding request for Selma Police Department for police canine unit, artificial manual breathing unit for first responders, automated external defibrillator for patrol vehicles and police officers standards & training. Total request \$134,600. Selma Police Chief Greg Gardner stated that in light of the diminished bank balance of the Selma Health Care District he would take the entire amount of the award in two payments. Member of the public Scott Robertson stated that the Board should carefully evaluate encumbrances for the future given the uncertainty of fund availability. Robertson also asked if the Board was aware of any other financial commitments which could be collected at some time in the future. Past Board Member Courtney Moore and Past Board Treasurer Colleen Nelson both stated that no such encumbrances were created during each of their respective terms in office. After discussion, Robertson made a motion to award \$10,800, seconded by Treasurer Gallardo.

AYES: Avalos, Esquivel, Gallardo, Louie, Robertson

NOES:None

ABSTAIN: None

After vote passed, Board Member Louie made a motion to grant an additional \$50,000 to the Selma Police Department, seconded by Board Member Esquivel.

AYES:Esquivel, Louie,

NOES:Avalos, Gallardo, Robertson

ABSTAIN: None

Board President Robertson formed an ad hoc committee to report back to the Board at large after studying funding availability and grant request limits in the future in order to preserve the financial survival of the SHCD. Members of the Ad Hoc Committee are Treasurer Gallardo & Board Member Esquivel

- e. Funding for Selma Cares to financially support Selma residents for food, utilities and medical assistance. Total request: \$20,000. After a presentation by Judy Bier, Board Member Avalos made a motion to award Selma Cares \$5,000, seconded by Treasurer Gallardo.

AYES: Avalos, Esquivel, Gallardo, Louie, Robertson

NOES:None

ABSTAIN: None

- f. Funding request from Selma Cancer Support for financial support to residents diagnosed with cancer for medical care, travel and house payments. Total request: \$20,000. Marianne Rodriguez presented information to the SHCD Board about Selma Cancer Support. After discussion, Treasurer Gallardo made a motion to grant the full \$20,000 award, seconded by Board Member Avalos.

AYES: Avalos, Esquivel, Gallardo, Louie, Robertson

NOES:None

ABSTAIN: None

- g. Funding request from Bringing Broken Neighborhoods Back to Life for canopies, misters, tables, chairs, heaters, emergency aid kits. Total request: \$20,000. Pastor Nelson Schwamb presented to the board his group's appeal for funding. After discussion, Board Member Louie made a motion to affirm funding in the requested amount, seconded by Board Member Esquivel.

AYES: Avalos, Esquivel, Gallardo, Louie, Robertson

NOES:None

ABSTAIN: None

- h. Funding Fyzical Physical Therapy to formulate a community partnership for purchase of Computerized Dynamic Posturography to evaluate balance disorders in local elderly and provide related education programs. Total request: \$125, 183.41. Award request withdrawn and accepted by Board.

**C. INFORMATIONAL ITEMS**

Board Member Louie read a letter from Adventist Central Valley Foundation thanking the SHCD District for its generous grant. Louie read another letter expressing gratitude to the SHCD by Abraham Lincoln Band members.

5. BOARD MEMBER COMMENTS- Board President Robertson stated she looks forward to working with each Board member in order to get the SHCD back on track.
6. Announcements-The next SHCD Board meeting will take place November 30, 2017 at 6:30 pm at the Selma Senior Citizens Center.

With no more business to consider Board President Robertson adjourned the meeting at 9:40 pm.

Respectfully submitted,



TREASURER'S REPORT FOR THE SELMA HEALTH CARE DISTRICT

**BALANCE FOR MAY 31** **\$320,974.48**

CHECK #1380 ALMS BAND BOOSTERS \$6,693.00

CHECK # 1381 CENTRAL VALLEY HEALTH FOUNDATION HOSPITAL GARDEN \$25,000.00

BANK FEE PAID OUT \$3.00

PAID OUT \$31,696.00

**BALANCE FOR JUNE 30** **\$309,722.38**

CHECK #1379 CITY OF SELMA SWIM PROGRAM \$7,120.00

CHECK #1382 COUNTY OF FRESNO GENERAL ELECTION BILL \$4,128.90

BANK FEE PAID OUT \$3.00

PAID OUT \$11,252.90

**BALANCE FOR JULY 31** **\$306,814.38**

CHECK # 1383 BAKER MABDOCK AND JENSEN P.C. \$2,765.00

CHECK # 1384 WAYNE T. OTA CPA \$140.00

BANK FEE PAID OUT \$3.00

PAID OUT \$2,908.00

BALANCE FOR AUGUST 31

\$378,573.08

2-Aug

DEPOSIT

\$71,758.70

BANK FEE

\$3.00

CURRENT BALANCE OF TODAY'S MEETING

\$378,573.08

Leticia Gallardo

SHCD TREASURER



278,573.08