

# Selma Health Care District Board of Directors

## Quarterly Meeting Minutes

Tuesday, December 3<sup>rd</sup>, 2019

Called to Order: 5:35 P.M.

### Meeting Location

**Selma Senior Center:** 2301 Selma St. Selma, CA 93662

Meetings are open to the public.

### Disclosure of ADA Compliance

All Selma Health Care District meetings are held in locations that are wheelchair accessible. Other disability-related accommodations will be provided to persons with disabilities upon request. Persons requesting such accommodations should notify the Selma Health Care District Administrative Secretary, Matthew Rodriguez by email at [Matr7200@gmail.com](mailto:Matr7200@gmail.com) or by phone at (559) 356-2583, no less than one working day prior to the meeting. The Selma Health Care District will make efforts to meet requests after such date, if possible.

## 1) Call to Order

### a) Pledge of Allegiance

### b) Roll Call

Member	Status
Chair Robertson	Present
Vice Chair Herrera	Present
Secretary Avalos	Present
Treasurer Gallardo	Present
Member Nelson	Present

### c) Disclosure of Conflicts of interest. Any Board member who has a potential conflict of interest may now identify the item and recuse themselves from discussing and voting on the matter.

### d) Approval of Agenda

Treasurer Gallardo moved and Member Avalos 2<sup>nd</sup> to move closed session to after Selma bandits proposals.

Member	Vote
Chair Robertson	Y
Vice Chair Herrera	Y
Secretary Avalos	Y
Treasurer Gallardo	Y
Member Nelson	Y

### e) Approval of Minutes

i) 7-16-19

ii) 10-03-19

President Robertson moved and Member Avalos 2<sup>nd</sup> to accept the Minutes from 7-16-19 and 9-03-19

Member	Vote
Chair Robertson	Y
Vice Chair Herrera	Y
Secretary Avalos	Y
Treasurer Gallardo	Y
Member Nelson	Y

#### **f) Financial Report**

The financial report was read.

Treasurer Gallardo moved and President Robertson 2<sup>nd</sup> to accept the Financial report.

Member	Vote
Chair Robertson	Y
Vice Chair Herrera	Y
Secretary Avalos	Y
Treasurer Gallardo	Y
Member Nelson	Y

## **2) Public Comments**

- a) This time is reserved for members of the public to address the Selma Health Care District Board on any matter not stated on the agenda. (Max: 3 min/ Speaker and 15 min/topic)

## **3) Closed Session**

\*Moved to later time

### **a) PUBLIC EMPLOYEE EVALUATION**

Title: Administrative Secretary Evaluation

## **4) Reports**

### **a) Website Update**

A brief update was given about the website.

### **b) Hospital Garden Update**

A member of the Hospital garden task force will be contacted and will be updating the board in 4 weeks.

## **5) Action Items**

### **a) Proposal for Grant Application Process**

- i) The board will review and consider a grant application review process proposed by Vice Chair Herrera.

Vice chair Herrera presented a grant proposal process.

Chair Robertson moved and Treasurer Gallardo 2<sup>nd</sup> to turn down the Grant proposal process

Member	Vote
Chair Robertson	Y
Vice Chair Herrera	N
Secretary Avalos	Y
Treasurer Gallardo	Y
Member Nelson	N

**b) Community Outreach Ministry Update**

i) Legal council will report out on the issue with their shower project.

Legal council reported that a demand letter was sent to the recipient of the Grant for the shower project today 12-3-19 earlier in the day.

**c) Admin Secretary Timecard**

i) Consideration to accept the timecard of the Administrative Secretary.

Member Avalos moved treasurer Gallardo 2<sup>nd</sup> to accept the Time Card for the Admin Secretary.

Member	Vote
Chair Robertson	Y
Vice Chair Herrera	Y
Secretary Avalos	Y
Treasurer Gallardo	Y
Member Nelson	Y

**d) Advertising and informational supplies**

i) The Board will consider purchasing Advertising and Informational supplies.

Member Avalos moved and Treasurer Gallardo 2<sup>nd</sup> to buy 100 advertisement pens at 59 cents each.

Member	Vote
Chair Robertson	Y
Vice Chair Herrera	Y
Secretary Avalos	Y
Treasurer Gallardo	Y
Member Nelson	Y

**e) Selma Health Care District Phone line**

i) The Board will consider getting at cell phone line for the Health Care District.

Member Nelson moved and President Robertson 2<sup>nd</sup> to pay the admin Secretary \$35 per month for cell phone use costs.

Member	Vote
Chair Robertson	Y
Vice Chair Herrera	Y
Secretary Avalos	Y
Treasurer Gallardo	Y
Member Nelson	Y

**6) Proposals**

**a) Second Chance Animal Shelter**

i) Request: \$ 24,646.00

Member	Vote
Chair Robertson	Y
Vice Chair Herrera	N
Secretary Avalos	Y
Treasurer Gallardo	Y
Member Nelson	N

**b) Selma Little League**

i) Request: \$ 22,660.00

Member	Vote
Chair Robertson	Y
Vice Chair Herrera	Y
Secretary Avalos	Y
Treasurer Gallardo	Y
Member Nelson	Y

**c) Selma Methodist Church**

i) Request: \$ 18,000.00

Member	Vote
Chair Robertson	Y
Vice Chair Herrera	Y
Secretary Avalos	Y
Treasurer Gallardo	Y
Member Nelson	Y

**d) Indianola Elementary**

i) Request: \$ 3,320.49

Member Nelson Moved and Vice Chair Herrera 2<sup>nd</sup> to Table this proposal until the next meeting.

Member	Vote
Chair Robertson	Y
Vice Chair Herrera	Y
Secretary Avalos	Y
Treasurer Gallardo	Y
Member Nelson	Y

**7) Proposals to Revisit**

**a) Selma Bandits**

i) Request: \$12,132.53

Member	Vote
Chair Robertson	Y
Vice Chair Herrera	Y
Secretary Avalos	Y
Treasurer Gallardo	Y
Member Nelson	N

**8) Next Meeting**

**March 3<sup>rd</sup>, 2020**

**9) Announcements**

**10) Adjournment**