

# Selma Health Care District Board of Directors

## Special Meeting

Tuesday, March 13<sup>th</sup>, 2018

5:30 P.M.

### Meeting Location

**Selma Senior Center:** 2301 Selma St. Selma, CA 93662

All Selma Health Care District meetings are held in locations that are wheelchair accessible. Other disability-related accommodations will be provided to persons with disabilities upon request. Persons requesting such accommodations should notify the Selma Health Care District Administrative Secretary, Matthew Rodriguez by email at [Matr7200@gmail.com](mailto:Matr7200@gmail.com) or by phone at (559) 356-2583, no less than one working day prior to the meeting. The Selma Health Care District will make efforts to meet requests after such date, if possible.

### 1) Call to Order

- a) Roll Call
- b) Disclosure of Conflicts of interest. Any Board member who has a potential conflict of interest may now identify the item and recuse themselves from discussing and voting on the matter.
- c) Approval of Agenda
- d) Approval of Minutes

### 2) Public Comments

- a) This time is reserved for members of the public to address the Selma Health Care District Board on any matter not stated on the agenda. (Max: 3 min/ Speaker and 15 min/topic)

### 3) Discussion items (possible action)

- a) Computer Update and Website Training
  - i) The board shall here an update on the computer agreement and receive training on the new website.

### 4) Action Items

- a) Consideration to Approve Grant Application
  - i) The Board shall discuss and possibly take action on Approving the New Grant Application for future grants.
- b) Consideration to Send a board member to Team Selma
  - i) The board shall discuss and possibly take action on sending a board member to Team Selma.
- c) Consideration to approve hours for Administrative Secretary
  - i) The board shall discuss and possibly take action on approving payment for the hours worked by the Administrative Secretary.

### 5) Items of Discussion

- a) Next Meeting

### 6) Announcements

### 7) Adjournment

# Selma Health Care District Board of Directors Meeting Minutes

March 13th, 2018 Special Board Meeting

Called to Order: 5:30 pm

<b>Board Member Roll Call:</b>	<b>Status:</b>
Board President Rosie Robertson	Present
Board Treasurer Leticia Gallardo	Present
Board Member Lorraine Avalos	Present
Board Member Linda Esquivel	Present
Board Member Stan Louie	Tardy (5:47pm)

## 1. Public Comment

- a. **Member of the Public 1:** Shared concern that they are worried that is costing a lot to be paying the legal advisor to come out to so many meetings. And wonders why The Board has had so many special meetings. (Board President Robertson explained to the member of the public that it is essential to the work of the board to have the Legal advisor present. In addition, it is important to do the prep work, in order to have the board running effectively and transparently. If the legal advisor is not there and these meetings were not held then, it may have costed more money in the long run, for example the audits that were not done may have resulted in a lawsuit.)
- b. **Member of the Public 2:** The member of the public explained how they are excited to see the development of the board and they are glad that the board is now insured and was happy to see the development of the board.

## 2. Agenda

1. Member Avalos moved to adopt the agenda as presented  
Treasurer Gallardo 2<sup>nd</sup>  
Vote: Unanimous Aye vote. (Member Louie Absent)

## 3. Minutes

1. Treasurer Gallardo Moved to Adopt the Minutes of the Feb 7<sup>th</sup> Special Meeting contingent on the amount the insurance costed be added and the Ad-Hoc report be added in as well.  
Member Avalos 2<sup>nd</sup>  
Vote: Unanimous Aye vote. (Member Louie Absent)

**4. Discussion items**

**a. Computer Update**

- i. Joey from Leon's Computers was present and presented the board and the public with the basic design of the website. He stated the foundation is ready all we need is the information to put on the website.

**5. Action Items**

**a. Grant Application**

- i. The board was presented with a sample grant application. Legal advisor says the grant application is a start, but the board needs to have a policy made. Sample policy ideas were given.
  1. President Robertson made the decision to have the Ad hoc for finding options for proposal procedure continue to work on this new policy.

**b. Sending a board member to Team Selma**

- i. The board was informed on the purpose of Team Selma and how it would benefit the board and the citizens who we work for to have a board member take part in Team Selma.
  1. Treasurer Gallardo moved to send a board member to Team Selma.  
Member Avalos 2<sup>nd</sup>  
Vote: Aye's- Robertson, Gallardo, Avalos, Esquivel  
No's-  
Abstention's- Louie

**c. Hours for Administrative Secretary**

- i. The Board was presented with the hours worked by the Administrative Secretary.
  1. Member Avalos Moved to pay the Administrative Secretary for the hours worked.  
Treasurer Gallardo 2<sup>nd</sup>  
Vote: Unanimous Aye vote

**6. Announcements**

**7. Adjournment**

**a. Adjourned at 6:40pm**

Respectfully submitted,

  
Administrative Secretary



# SELMA HEALTH CARE DISTRICT TREASURER REPORT

**MARCH 13, 2018 BALANCE WAS** **\$236,194.83**

**CHECK#1399 RETURN VOID**

**CHECK# 1400 SDRMA VOID**

**CHECK# 1401 CA SPECIAL DISTRICT**

**CHECK# 1402 ATTORNEY FEES**

**CHECK# 1403 MATTHEW RODRIGUEZ**

**CHECK#1404 SDRMA INS**

**BANK FEE**

**\$236,194.83**

~~0~~  
**\$2,346.61** ✓

**\$587.00 N/C** *member*

**\$234.75**

**\$283.16**

**(\$930.79 N/C)**

**\$3.00**

**BALANCE AS OF APRIL 03,2018**

**\$235,673.92**

LETICIA GALLARDO

